



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
DIVISIONAL MANAGEMENT UNIT
WEST BENGAL FOREST AND BIODIVERSITY CONSERVATION PROJECT
OFFICE OF THE HEAD, BANKURA (NORTH) DMU



Phone No. :-03242- 250758, Fax No. : - 03242-256556, E-mail:-dfo_bkn@yahoo.com, Website: - www.bankuraforest.in

Memo No: 2681/ EW-29/17

Dated, Bankura the 07th September, 2017

NOTICE FOR THE ENGAGEMENT OF EXTENSION WORKERS ON CONTRACT BASIS (2nd Call)

The Bankura (North) Divisional Management Unit (DMU) under the West Bengal Forest and Biodiversity Conservation Society, herein after referred to as “Society”, a society under the Government of West Bengal, registered under the West Bengal Societies Act, 1961, intends to engage Extension Worker (EW) from respective JICA FPCs of respective cluster on contract basis for the following Field Management Units (FMUs) at Barjora, Mejia, Patrasayer, Radhanagar, Saltora, Gangajal Ghati, Bankura (North) and Chhatna.

Sl. No.	Field Management Unit	Cluster No.	Name of FPCs/ EDCs	No. of Position
01.	Barjora	4/BKN	Monohar Saharjora Goswamipur Majmurha	1
	Mejia		KenthaliaAdibasi	
02.	Patrasayer	6/BKN	Alkasha- Sankarpur- Bhairavpur Dighir- Par	1
	Radhanagar		Tatulara Dapanjuri Mayapur	
03.	Saltora	9/BKN	Goswamidihi-Bhurkundithol PabraPanjhoria Searbaid No.-1 Murlu Kharbana	1
04.	Gangajal Ghati	10/BKN	Hanspahari Duttardihi Gopirhire Rajamela Suabasa	1
05.	Bankura North	11/BKN	Dhadka Radharamanpur	1
	Chhatna		Seuligaria Kalipahari	
	Gangajal Ghati		Barjuri	

Applicants or any one from his/her family must be an active member of respective FPCs of respective cluster selected under West Bengal Forest and Biodiversity Conservation (JICA) Project.

Applications are invited for the above positions **only from the eligible candidates** on contract basis for a period of one year.

TERMS & CONDITIONS:

1. Eligibility Criteria:

- i. **The extension worker must be an active member or his/her family member of the related FPC/JFMC of the respective FMU.**
- ii. **AGE:** Preferably within 30 years of age (**18 to 30 Yrs.**).
- iii. **QUALIFICATIONS:**
 - a. Essential : Should be at least class XII pass.
 - b. Desirable : Knowledge of working with Computers/ Commercial Accounts.

2. Submission of Application:

Eligible candidates may apply giving of their age, address and educational qualifications etc. in the **Prescribed Application Form (Annexure- I)** in sealed envelope.

Application form will be available in www.bankuraforest.in and in **Office of the Head of Barjora, Mejia, Patrasayer, Radhanagar, Saltora, Gangajal Ghati, Bankura (North) and Chhatna FMU.**

On the top of the envelop, the following inscription must be written, otherwise the application will be summarily rejected. It is to be noted that per person application can be made for any one of the Clusters only.

‘APPLICATION FOR ENGAGEMENT OF EXTENSION WORKER ON CONTRACT BASIS FOR CLUSTER NO. [Write the name of the cluster. e.g. 4/BKN, 6/BKN etc.]

All applications, in sealed envelopes addressed by name to **The Head, Bankura (North) DMU, Office of the Divisional Forest Officer, Bankura (North) Division, Machantala, Bankura-722101, may be sent by Registered Post/ Speed Post/ Courier Service, so as to reach him by 15:00 hrs on 22/09/2017.**

Application received after closing date & time will not be entertained/ considered.

3. Selection Process:

The engagement of the Extension Worker shall be on contract basis for a **maximum period of one year.**

Applications not found in the prescribed pro-forma as per Annexure-I or incomplete or unsigned application or application received after last date/time of the submission of application or application without required enclosure are liable to be summarily rejected and reason of rejection will not be communicated.

The final selection of the candidate shall be made by a Committee, constituted for the purpose. The Committee shall interview the prospective candidates. Scoring shall be done on 50 marks in total- 25 marks for Qualification and Experience and 25 marks for interview.

In case of large number of applications for a cluster, screening/ filtering will be done on the basis of Educational Qualification & experience before conducting the interview. Even a written test may be conducted on receipt of excessively high number of applications for any cluster.

Mere submission of application does not confer any right on the candidates to be called for interview.

No TA or any other allowance or otherwise shall be payable to any candidate for appearing in the interview.

4. Role and Responsibilities of the persons to be engaged:

The engaged personnel will report to the respective Head, Field Management Unit (FMU) as specified above.

The selected Extension Worker is expected to broadly perform the following functions:

- i. To communicate and co-ordinate with various participating agencies including functionaries of Forest Department, official or other line department and agencies as well as the elected representatives and eminent people of the area, as and if directed by the Head of DMU.
- ii. To keep and maintain the records and other documents of the FPC/JFMC.
- iii. To facilitate communication with FPC/JFMC.
- iv. To motivate FPC/JFMC members for better management of project activities as well as better management of resources of the JFMC.
- v. To help FMU in implementation of Community Development and Income Generation component of the West Bengal Forest and Biodiversity Conservation Project.
- vi. To assist Forest Department in any other project activity assigned by the Head of Bankura (North) DMU.

5. Remuneration:

The selected candidate will be paid a fixed consolidated remuneration of ₹ 10,000.00 per month.

The engaged personnel shall not be eligible to get Dearness Allowance or any other Special Pay or Allowances etc. over and above the said remuneration.

The place of work will normally be head quarter of the FMU, however, if required, the selected Extension Worker may have to visit other places, within the jurisdiction of the FMU or outside the District (within the state) in relation to the works of the Project.

If the Extension Worker (s) is / are required to go on tour outside his/ her Head Quarters, he/ she will be entitled to Travelling allowance and Daily Allowance as prescribed for such workers in the Operation Manual of the Society.

No remuneration for medicine/ medical articles purchased, diagnostic test or treatment received will be allowed.

6. Leave:

The Extension Workers will be required to work full time for 6 days in a week and will normally be entitled to weekly off days. However, if required, the Extension Workers may be called for work on weekly holidays. For work on any weekly off day/ declared holiday, in exigency, the engaged personnel will not be entitled to any other compensation- monetary or otherwise, for the same.

7. Termination:

The engagement will be for a maximum period of 1 (one) year. The contract **will be valid up to one year from the date of engagement** and on expiry of the said period the contractual engagement will be automatically terminated.

However, on expiry of the contract, the Head of the DMU, on behalf of the Society, reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon by the parties.

The contractual engagement may be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and / or for any act considered to be derogatory / detrimental to the interest of the Society.

The period of the contract appointment is purely temporary and shall not be counted as Government Service for the purpose of claiming permanency in government job, pension or any other retirement benefits.



Head, Bankura (North) DMU

Memo No: 2681/ EW-29/17

Dated, Bankura the 07th September, 2017

Copy forwarded for his kind information to:

01. The PCCF & Chief Project Director, WBFBC Project, Kolkata. .
02. The Chief Conservator of Forests, Central Circle, West Bengal.
03. The Sabhadhipati, Bankura Zilla Parishad.
04. The District Magistrate, Bankura District.
05. The Superintendent of Police, Bankura District.
06. The Sub Divisional Officer, Bankura.
07. The District Information & Cultural Officer, Bankura.
08. The Head, Bankura (South) DMU.
09. The Head, Panchet DMU.
10. The DFO, Working Plan South Division- II, Bankura.
11. The Divisional Manager, Bankura Forest Development Corporation Limited.
12. The Karmadhakshya, Ban-o-Bhumi Sanskar Sthayee Samity, bankura Zilla Parishad.
13. The Block Development Officer, Bankura-I/Bankura-II/ Chhatna/ Mejhia/ Gangajal Ghati/ Saltora/ Barjora/ Sonamukhi/ Patrasayer.
14. The Head, Bankura (North)/ Chhatna/ Saltora/ Mejia/ Gangajal Ghati / Barjora/ Patrasayer/ Radhanagar FMU.
They are requested to display it in their Office Notice Board. They are also requested to bring it to the notice of each FPC concerned in their respective FMUs.
15. The Member Secretary, FPC.
16. The Member of Executive Committee, FPC.
17. Head Clerk, Bankura (North) Division.
18. Notice Board, Bankura (North) Division.
19. The Computer Operator, Bankura (North) Division. He is requested to upload the notice in www.bankuraforest.in .



Head, Bankura (North) DMU



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