



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF FORESTS
OFFICE OF THE DIVISIONAL FOREST OFFICER
BANKURA (NORTH) DIVISION

NIT No. WB/BKN/SP/NIT-01(e)/17-18(2nd call)

Memo No.: 2506 /2-e

Dated 28-08-2017

Ref : Office Corrigendum No.2205/2e dt.16-08-17

(NIT No. WB/BKN/SP/NIT-01(e)/17-18, Memo No. 1923 /2e dt.18-07-2017

&

Tender Id- 2017_DOFR_120524_2)

DECLARATION INTENT:

Tenders are invited from bonafide, experienced and reliable contractors for execution of the works as detailed in the schedule attached herewith subject to the following conditions. Tenders should be addressed to the undersigned by name as well as by official designation (Sri Bhaskar, J V, I.F.S., Divisional Forest Officer, Bankura North Division.)

1. Scope of Tender work:

Project No.	Name of the Scheme	Range	Beat	FPC	Unit	Estimated Cost
2	Construction of Community Hall	Barjora	Barjora	Laxminarayanpur	3	17,26,500.00
		Bankura North	Kanchanpur	Khairbani		
		Radhanagar	Panchal	Baidhya		

2. General Guidance for e-tendering :

Intending tenderers desirous of participating in the e-tender are to log on to the website <https://wbtenders.gov.in> & also to visit Website www.bankuraforest.in for general information.

3. Registration of Contractors :

Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorised Certifying Authority (CA) under CCA, Govt of India. (viz. N Code Solution, Safes crypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

4. Eligibility for participation :

Bonafide Contractors including Consortiums and Partnership firms are eligible to participate.

5. Collection of Tender Documents :

Tenders are to be submitted online and intending tenderers have to download the tender documents from the website given in clause 2 above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

6. Submission of Tenders

6.1 General process of submission

Tenders are to be submitted online through the website stated in Clause 2. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded should be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

6.2 Technical Proposal

The Technical Proposal should contain scanned copies and/or declarations in the following standardised formats in two covers (folders).

A. Technical File (Statutory Cover) containing,

- i. Application for Tender - (Vide Form-1) (to be submitted in "Forms" folder)
- ii. Tender Form No. A – Form A published with the NIT to be downloaded and then uploaded and digitally signed.
(to be submitted in "Forms" folder)
- iii. Notice Inviting Tender (NIT) – The NIT as published is to be downloaded and then uploaded and digitally signed (to be submitted in "NIT" folder)
- iv. Earnest Money Deposit (EMD) - Scanned copy of Demand Draft (DD) for **Earnest Money @ 2%** of the project cost against each project as mentioned in the schedule should be deposited through Demand Draft (DD) in favour of the **Divisional Forest Officer, Bankura (North) Division** Payable at Bankura. (to be submitted in "EMD" folder).
- v. Average annual turnover from contracting business- Scanned copy of Summary statement of average annual turnover from contracting business for a period of last three years, i.e; 2014-2015, 2015-2016, 2016-2017 or during the period since formation of the Firm, if it was set up in less than such 3- year period. (Vide Form-2). (to be submitted in "Forms" folder)

(Scanned copy of power of attorney by the competent authority is to be submitted, if the power is delegated for signing the bid to persons other than the applicant.)
- vi. Drawings if any. (to be submitted in "Drawings" folder)

Note: Tenders will be summarily rejected if any item in the statutory cover is missing.

B. My Document (Non-Statutory Cover)

Sl. No.	Category Name	Sub-Category Description	Document Name
			(For details see cl. 6 A & relevant clauses of NIT)
A.	CERTIFICATES	CERTIFICATES	1 P.T. deposit receipt Challan
			2 GST VAT Registration Certificate with return
			3 I.T.R. Acknowledgement Receipt
			4 PAN Card
B.	COMPANY DETAILS	COMPANY DETAILS	1 Proprietorship Firm - Trade Licence.
			2 Partnership Firm - Registered Partnership Deed, Registered Power of Attorney, Trade licence.
			3 Pvt. Ltd. Company - Registration Certificate under Company's Act, MOA & AOA, Registered Power of Attorney, Trade licence.
			4 Registered Un-employed Engineers and Labour Co-operative Societies Limited.
C.	CREDENTIAL	CREDENTIAL	1 Experience Profile - List of completed Projects of purely similar nature on 100% completion of work
			2 Completion Certificate from the concerned Supervisor which is applicable for eligibility in this bid [According to Cl. 6(i) of NIT]
			3 Credential should be restricted to only Similar nature of work.
D.	FINANCIAL (INFO)	WORK IN HAND (OPTIONAL)	1 Authenticated copy of current Work orders
		PAYMENT CERTIFICATE	2 Only Payment Certificate of work issued by the Concerned Supervisor and not the TDS Certificate
E.	Technical	Engineer	1 One B.E./B.Tech Civil Engineer (with photo ID & credentials)
			2 One Diploma Civil Engineer (with photo ID & credentials)

6.3 Financial Proposal

The financial proposal should contain the following document in one cover (folder).

- i) Bill of Quantities (BOQ): The tenderer is to quote the rate (percentage above or below) online through computer in the space marked for quoting rate in the BOQ. *(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor)*

7. Submission of original copies of documents of Tender Cost and Earnest Money Deposit

- i. **Mode of Payment:** (a) "Earnest Money Deposit (EMD) " @ 2% of total Tender amount must be submitted in the form of Demand Draft (DD) or Bankers Cheque (BC) of any Nationalised Bank of India in favour of the **Divisional Forest Officer, Bankura (North) Division** payable at Bankura. Payment in any other form e.g: Cheque, NSC, KVP etc will not be accepted.
- ii. **Place of submission:** The original copies of the DD towards cost of tender documents and Earnest Money Deposit should be submitted in a sealed envelope in the Office of the **Divisional Forest Officer, Bankura (North) Division, Bankura.**
- iii. **Time of submission:** The original copies of DD towards cost of tender documents and EMD should be submitted in a sealed envelope in the office as stated above within the date and time as specified in the schedule of dates provided later in clause 16. If the bidder fails to submit the original copies within the due time his tender will not be opened and his bid will stand rejected.

8. Eligibility Criteria

Financial proposal of any contractor will come under the purview of consideration only if all the criteria 8(a), 8(b) & 8(c) mentioned below are fulfilled.

The prospective bidders shall have satisfactorily completed as a prime agency during the last 3 (three) years (i.e. 2014-15, 2015-16, 2016-17) from the date of issue of this notice at least one work of similar nature under the authority of State/Central Govt./ Central Govt undertaking /Statutory Bodies constituted under the stature of the Central/ State Govt and having a magnitude of 50% (Fifty percent) of the amount put to tender for similar nature of work (Non Statutory Document)

- a. Bona-fide Contractors including Consortiums and Partnership firms having experience of completion of similar type of work during the last 3 financial years for a single contract of value not less than 50% (Fifty percent) of the estimated amount put to tender.

Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

- b. The bidder or any of their constituent partners shall neither have abandoned any work nor have any of their contracts been rescinded during the last 5 years. Such abandonment or recession will be considered as disqualification towards eligibility.
- c. Tender issuing authority may relax stipulations contained in clauses above in exceptional cases, in the interest of culminating / maturing tender process at the first call,

subject to satisfaction of that authority on the competency of the bidder(s) for which such relaxation has been made, upon recording reasons of such relaxation.

9. Important Conditions:

9.1 Completion Certificate

Completion Certificates for fully (100%) completed works during the current year and last five financial years will only be accepted. Certificates issued for partly completed works will not be considered.

9.2 Penalty for suppression / distortion of facts

If any tenderer fails to produce the original hard copies of the documents (if necessary, especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Accepting Authority (TAA) within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform of the **Divisional Forest Officer, Bankura (North) Division** for a period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited to the undersigned. Besides, the undersigned may take appropriate legal action against such defaulting tenderer.

9.3 Taxes & duties to be borne by the Contractor

GST, Income Tax, VAT, Sales Tax, STDS Service tax, Royalty, Construction Workers' Welfare Cess and similar other statutory levy /cess will have to be borne by the contractor and the rate should be quoted inclusive of all these charges.

9.4 Site inspection before submission of tender

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation and delivery of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the **Divisional Forest Officer, Bankura (North) Division, Bankura** between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders *along with their technical supervisor as mentioned in serial no E under category B of 6.2 as technical proposal.*

9.5 Engagement of technical supervisor

Successful tenderer while executing the project work, it is mandatory to engage at least 1 no. (One) technical supervisor (BE/ B Tech Civil engineer & one Diploma /civil Engineer) having previous 5 years experience in supervision of similar construction works) and he will supervise the entire work till successful completion of the project.

9.6 Conditional and incomplete tender

Conditional and incomplete tenders are liable to summary rejection.

10. Opening and evaluation of tender

10.1 Opening of Technical Proposal

- i. Technical proposals will be opened by the **Divisional Forest Officer, Bankura (North) Division, Bankura** or his authorised representative electronically from the website stated in Clause 2.
- ii. Technical proposals for those tenders whose original copies of DD towards EMD have been received will only be opened. Proposals corresponding to which the EMD have not been received will not be opened and will stand rejected.
- iii. Cover (Folder) for Statutory Documents (vide Clause 6.2 A) would be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 6.2.B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- iv. Decrypted (transformed into readable formats) documents of the Non-statutory Cover will be downloaded, by the Tender Accepting Authority.
- v. The tenderers for which the Technical proposals are found to be in order shall only qualify for opening of financial bid. Technically qualified tenderers will be shortlisted and the shortlist will be uploaded in the website mentioned in clause 2 as per the time schedule given in clause.

10.2 Opening and evaluation of Financial Proposal

- i. Financial proposals of the tenderers declared technically eligible by the Tender Accepting Authority will be opened electronically from the web portal stated in Clause 2 on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the tenderers present at that time. All tenderers who have been shortlisted from the Technical Evaluation may participate in the opening of financial proposal.
- iii. After evaluation of Financial Proposal, by the **Divisional Forest Officer, Bankura (North) Division, Bankura** the final summary result will be uploaded in the web site, which will contain, name of contractors and the rates quoted by them against each work.
- iv. The Tender Accepting Authority, if required, may ask any of the tenderers to submit rate analysis to justify the rate quoted by that tenderer.

11. **Bid Validity :** The Bid will be valid **for current financial year 2017-18** from the date of opening of the financial bid.

12. Acceptance of Tender

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer without assigning any reason.

12.1 Execution of Formal tender after acceptance of tender

The tenderer, whose tender is approved for acceptance, shall within 10 days of the receipt of “Work Order” (WO), will have to execute ‘Formal Agreement’ with the Tender accepting authority in quadruplicate copies.

12.2 Security Deposit

- 12) The successful tenderers will be required to deposit **Security Money** in the shape of **Treasury Challan T.R. Form No. 7** @ 10% of the project cost to the SBI, Bankura Branch. They will also sign agreement in the prescribed Form within 7 (seven) days from the date of acceptance of the tender, failing the Earnest Money will be forfeited to the Government. The Security Deposit may be adjusted with the Earnest Money Deposit of the successful tenderer, on specific request. Security Deposit will be released after 180 days (6 months) from the date of final payment to the successful tenderer. In case of any irregularity, or violation of the terms and conditions of the contract agreement, the Security Deposit will be forfeited in addition to any legal action as deem fit & required.

13. Return of Earnest Money of the unsuccessful tenderer(s)

For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to The **Divisional Forest Officer, Bankura (North) Division, Bankura** giving the reference to the work, NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the lowest tenderer in each case may be refunded, as earlier.

14. Payment

The payment of bill for any work will be made according to the availability of fund and approval of higher authorities wherever applicable and no claim to delay in payment will be entertained.

Part payment may be released depending upon satisfactory progress of work.

15. Force Measure :

The tenderer/ contractor shall not be considered in default, if delay in delivery occurs due to causes beyond his control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the contract may be extended for a length of time equal to the period of force measure or at the option of the Tender Inviting Authority, it may be cancelled. Such cancellation would be without any liability whatsoever on the part of Tender Inviting Authority.

16. Schedule of Dates for e-Tendering :-

Sl. No.	Activity	Date & Time
1.	<i>Tender Publishing date & time</i>	<i>29/08/2017 at 10:00 AM</i>
2.	<i>Document Download start date & time</i>	<i>29/08/2017 at 10:00 AM</i>
3.	<i>Bid submission start date & time</i>	<i>29/08/2017 at 10:00 AM</i>
4.	<i>Bid submission end date & time</i>	<i>12/09/2017 at 5:00 PM</i>
5.	<i>Physical submission EMD credential office dt & time</i>	<i>15/09/2017 at 2:00 PM</i>
6.	<i>Technical Bid opening date & time</i>	<i>15/09/2017 at 2:30 PM</i>
7.	<i>Uploading of Technical Bid Evaluation</i>	<i>After technical bid evaluation</i>
8.	<i>Financial Bid opening date & time</i>	<i>After technical bid evaluation</i>
9.	<i>Uploading of Financial Bid evaluation</i>	<i>After financial bid evaluation</i>
10.	<i>Publishing the Name of bidder who will get</i>	<i>After technical & financial bid evaluation</i>

17. The undersigned reserves the right to cancel the contract on the ground of unsatisfactory or delayed work and thereby to forfeit the security Deposit in the terms of the agreement.
18. All materials to be used as per technical specification and should be approved by the undersigned or his authorised officer before use.
19. The terms and condition mentioned herein shall be deemed to form a part of the agreement.
20. In accordance with the provision of relevant section of Income Tax 1951. Deduction of IT @ 2% shall be made from the gross value of the bill and any other deductions of imposed by Govt. from time to time.
21. If any terms and conditions of the tender are altered the same will be notified.
22. Structural design may alter depending on need based at the site and purpose.
23. The acceptance of the tender will be subject to the receipt of approval of higher authority. The undersigned will not be responsible for any loss sustained by a tenderer in the event of non-receipt of Govt. Sanction.
24. All works are to be carried out as per plan, specification and estimate of works subject to modification made in writing by the undersigned or his authorised officer.
25. One technical supervisor (Civil Engineer) must be engaged by the contractors to check work as per plan, specification and estimate of works. The experience and engagement certificate of the technical supervisor must be furnished along with other documents during submission of e-tender.
- 26. Physically submission of credential certificate of Similar nature of work (Xerox copy) is compulsory otherwise Bidder will be rejected.**
27. Work order will be issued after the receipt of the fund and sanction from appropriate authority.
28. Minimum daily wage act to be followed.
29. Executive Agency / Bidder shall be responsible for damage to any property of forest.



Divisional Forest Officer,
Bankura (North) Division.

Technical Bid Format

Form A – General Information about the Organization

S. No.	Particulars	Details to be furnished		
Details of the Bidder (Organization)				
1.	Name			
2.	Address			
3.	Telephone		Fax	
4.	E-mail		Website	
Details of Authorized person				
5.	Name			
6.	Address			
7.	Telephone		E-mail	
Information about the Organization				
	Status of Organization (Public Ltd./ Pvt. Ltd/ Institution/ University etc.)			
8.	Details of Registration of Organization	Date		
		Ref		
9.	Locations and addresses of offices (in India and overseas)			
10.	Enclose latest VAT Return (Y/N)			

Signature of the Bidder with seal

FORM-2

Certificate Regarding Summary Statement of Yearly Turnover from Contractual Business

This is to certify that the following statement is the summary of the audited Balance Sheet arrived from contractual business in favour of

.....
.....
..... for the three consecutive years or

for such period since inception of the Firm, if it was set in less than such three year's period.

Sl. No	Financial		Remarks
	Year	Turnover rounded up to Rs in lakh (two digit after decimal)	
1.	2014-2015		
2.	2015-2016		
3.	2016-2017		
Total			

Average Turnover: In Rs

Note:


1. Average Annual turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
2. Average Annual turnover for 3 years is to be obtained by dividing the total turnover by 3. If the Firm was set up in less than 3 year's period, consider the total turnover for the period from inception year to the year 2016-17 and divide by the no. of years.
3. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

Signature of the Bidder with seal

ANNEXURE 1: LIST OF WORK

NIT No. WB/BKN/SP/NIT-01(e)/17-18(2nd Call)

Scheme Name	Project No.	Name of Project	Range	Location (FPC)	Unit	Project Cost	Earnest Money 2% of the Project Cost	Security Money 10% of the Project Cost	Time of Completion	Cost of Tender Paper	Price per set of tender document)	Eligibility of Contractor
State Plan	2	Construction of Community Hall	Barjora, Bankura North, Radhanagar	Laxminarayanpur Khairbani Baidhya	3 (Rs.5,75,500/- each)	17,26,500.00	34,530.00	1,72,650.00	90 days	Nil	1,010.00 (for successful tenderer only	As per Cause 8


Divisional Forest Officer,
Bankura (North) Division.

Additional Terms & Conditions.

Not with standing anything contained in the form in which the contract is executed the following shall constitute terms and conditions of contract and part of agreement and shall be binding on the contractor.

The Divisional Forest Officer, Bankura (North) Division or his authorised representative will be the Officer-in-Charge in respect of the contract and all correspondences concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made by the Officer-in-Charge. If any correspondence of above tender is made with Officers other than the Officer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Officer-in-Charge and approved by him. The instruction given by the Head Divisional Management Unit who have been authorized to carry out the work on behalf of the Officer-in-Charge and his authorised representative shall also be valid regarding specification, supervision, approval of materials and workmanship. In case of dispute, the decision of Officer-in-Charge shall be final and binding.

The i n t e n d i n g t e n d e r e r s are to quote rate in terms of percentage higher or lower or at par which will apply to all the rates in the Tender Schedule irrespective of whether quantities are entered in the schedule or not i.e. all the items and rates as shown in the schedule with the tendered percentage increase or decrease will be applicable to this tender.

The acceptance of the tender including the right to distribute the work between two or amongst more than two tenderers will rest with the competent authority without assigning reason thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.

The Tenderer shall have to comply with the provisions of (a) Contract labour (Regulation & abolition) Rules, 1970 (b) Minimum Wages Act 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.

Divisional Forest Officer, Bankura (North) Division or his authorised representative shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground.

The Tender Inviting Authority shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike etc.

No Price preference will be applicable to W.B. Govt. Undertaking, as per Finance Deptt. G.O. No. 8648-F(Y), dated 12th October 2012.

Imposition of any duty / tax rules etc whatsoever of its nature (after work order / Commencement

and completion of the work) is to be borne by the tenderer.

No mobilization / secured advance bill will be allowed.

VAT/Sales Tax, Cess, Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any are to be paid by the contractor. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.

All working tools and plants will have to be arranged by the contractor at his own cost.

The final acceptance of the tender will be subject to the receipt of approval of higher authorities.

Final payment will be made after completion of all works in the field & checking by authorised officer. The authorised officer may check the quality of the work at any point of time before submitting the report of completion.

The undersigned reserves the right to cancel the agreement at any point of time during the execution of the work if it not done as per the specifications or any terms & conditions are violated by the Contractor.

The Security Deposit will be released to the Contractor after six (6) months from the date of final payment of the bill if no irregularity is noticed within this period. In case of any irregularity, the Security Deposit will be forfeited in addition to any legal action as deem fit & required.

The successful tenderer will not assign any or part of the work(s) to any other contractor/agency.

The undersigned reserves the right to demand from the Tenderers the classification and justification of their offer. The item wise statement of their proposed expenditure analysis with a view to construct the work mentioned in the schedule of this Tender Notice. On the item wise expenditure proposed labour cost should be specifically mentioned.

The contractor shall have no claim for any payment before completion of work.

All works are to be carried out as per plan, specification and estimate of works subject to modification made in writing by the undersigned or his authorised officer. The technical supervisor as engaged by the contractor to check work as per plan, specification and estimate of works.. All materials to be used as per P.W.D. specification and should be approved by the undersigned or his authorised officer before use.

Work should be started from the 2 (Two)days from the date of issuing work order, failure of which work order would be cancelled and will be offered to the next bidder.

Photography of the work at the starting, during & after completion to be submitted to the undersigned.

The terms and condition mentioned herein shall be deemed to form a part of the agreement.

If any terms and conditions of the tender are altered the same will be notified.

The successful tenderer will have to undertake such extra work(not specified in the Tender) which he would subsequently be asked to do in writing by the undersigned, the payment for such extra work will be made as per the rate of the current PWD schedule applicable to Bankura District less the rate quoted by tender.



Divisional Forest Officer,
Bankura (North) Division.

APPLICATION FOR TENDER

**To,
Divisional Forest Officer, Bankura (North) Division,
Bankura**

NIT No:-

Serial No of Work applied for :-

Amount put to tender : Rs

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we wilfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated _____ day of _____ 2017.

Full name of applicant: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____ (In block capitals or typed)

Office address:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

Signature of the Bidder with seal